

Construction Skills Queensland (CSQ) Short course program – General construction

Pre-enrolment form

CSQ funding eligibility form

This form is to verify participants meet the CSQ funding eligibility requirements prior to enrolment, evidence is required to demonstrate eligibility as indicated below. Where a time lapse of more than 7 days that evidence cannot be provided. Your pre-enrolment status will be cancelled, however, you can re-apply when you have evidence to prove eligibility.

Select a unit/s below

Below are a list of units or courses being offered under the CSQ short course general construction program. **Participants are eligible for a maximum of eight (8) short courses in the same program funding period.**

Units	Tick one or more boxes
BSBSMB401 Establish legal and risk requirements of small business	<input type="checkbox"/>
CPCCWHS1001 Prepare to work safely in the construction industry	<input type="checkbox"/>
CPCCBC4047A Quality assure fire-rated lining systems	<input type="checkbox"/>
CPCPWT4022A Commission and maintain backflow prevention devices	<input type="checkbox"/>
Plumbing and drainage course	
BSBSMB401 Establish legal and risk requirements of small business	<input type="checkbox"/>
CPCPCM4012A Estimate and cost work	<input type="checkbox"/>
CPCPDR4011B Design and size sanitary drainage systems	<input type="checkbox"/>
CPCPWT4011B Design and size heated and cold water services and systems	<input type="checkbox"/>
CPCPRD4012B Design and size stormwater drainage systems	<input type="checkbox"/>
Drainage course	
BSBSMB401 Establish legal and risk requirements of small business	<input type="checkbox"/>
CPCPCM4012A Estimate and cost work	<input type="checkbox"/>
CPCPDR4011B Design and size sanitary drainage systems	<input type="checkbox"/>
CPCPRD4012B Design and size stormwater drainage systems	<input type="checkbox"/>

Complete the details below:

Personal details

Full name:		
Street address:		
Mobile:	Email:	DOB:

Name of organisation:	
Employer name:	
Address of employer:	
Mobile:	Email:
Job title:	Length of service with the employer:
Briefly outline your work tasks in your job role: List as many as possible	

Participant eligibility criteria and type of evidence required:

Eligibility criteria	Evidence	Tick one box
Australian or NZ citizen	Drivers licence	<input type="checkbox"/> Y <input type="checkbox"/> N
	Green medicare card	<input type="checkbox"/> Y <input type="checkbox"/> N
	Australian or NZ passport	<input type="checkbox"/> Y <input type="checkbox"/> N
A permanent resident of Australia	Certificate of resident status (CERS)	<input type="checkbox"/> Y <input type="checkbox"/> N
Holder of a refuge or humanitarian visa	Humanitarian visa	<input type="checkbox"/> Y <input type="checkbox"/> N
	Immicard	<input type="checkbox"/> Y <input type="checkbox"/> N
Permanent resident of QLD	Tenancy agreement	<input type="checkbox"/> Y <input type="checkbox"/> N
	Rates notice or utility bill	<input type="checkbox"/> Y <input type="checkbox"/> N

	QLD vehicle registration certificate	<input type="checkbox"/> Y <input type="checkbox"/> N
	Insurance renewal notice	<input type="checkbox"/> Y <input type="checkbox"/> N
Be permanently employed in QLD	Letter from your employer on company letterhead signed and dated by an authorised person confirming your employment	<input type="checkbox"/> Y <input type="checkbox"/> N
	Recent payslip	<input type="checkbox"/> Y <input type="checkbox"/> N
Existing worker	Letter from your employer on company letterhead signed and dated by an authorised person confirming your employment	<input type="checkbox"/> Y <input type="checkbox"/> N
	Recent payslip	<input type="checkbox"/> Y <input type="checkbox"/> N
Self employed	Evidence of registered business name and ABN details	<input type="checkbox"/> Y <input type="checkbox"/> N
	2 recent invoices for work undertaken	<input type="checkbox"/> Y <input type="checkbox"/> N
	Recent quote for work	<input type="checkbox"/> Y <input type="checkbox"/> N
Eligible worker or	Q leave membership	<input type="checkbox"/> Y <input type="checkbox"/> N
	Evidence you have recorded 2,200 service credits	<input type="checkbox"/> Y <input type="checkbox"/> N
Unemployed eligible worker	Have you been unemployed for no more than 4 years	<input type="checkbox"/> Y <input type="checkbox"/> N
	Letter from Centrelink confirming length of unemployment and benefit type	<input type="checkbox"/> Y <input type="checkbox"/> N
	Letter from your job active provider confirming length of unemployment	<input type="checkbox"/> Y <input type="checkbox"/> N

Non eligible participants

Non Eligible participant	Evidence if yes	Tick one box
Are you an employee of a QLD State Government Authority	Contact details of Supervisor and Government agency	<input type="checkbox"/> Y <input type="checkbox"/> N
Are you an employee of the Australian Defence Force	Contact details of regiment, department	<input type="checkbox"/> Y <input type="checkbox"/> N
Are you eligible under the CSQ Apprenticeship Advance + program - a current active apprentice or trainee in Queensland as defined in the <i>Further Education and Training Act 2014</i> undertaking a CSQ approved apprenticeship or traineeship	Full name and DOB – Check on DETCONNECT apprenticeship information	<input type="checkbox"/> Y <input type="checkbox"/> N
Are you currently enrolled and participating in a school program	Contact details of school and principal	<input type="checkbox"/> Y <input type="checkbox"/> N
A contracted trainer and assessor or existing worker of an RTO	Contract or employment agreement with RTO	<input type="checkbox"/> Y <input type="checkbox"/> N
Already funded by an Authority or other such source for delivery of the same training being undertaken as part of this program	Full name and DOB – Check on DETCONNECT apprenticeship information	<input type="checkbox"/> Y <input type="checkbox"/> N
Previously been funded under this program for eight (8) short courses in the same program contract period	Full name and DOB – Check on DETCONNECT apprenticeship information	<input type="checkbox"/> Y <input type="checkbox"/> N

Funding

The funding provided by CSQ to Staysafe under this program is a contribution towards the cost of delivering training services to reduce the cost to participants or the enterprise employing participants. Funding is passed on in full to participants or the enterprise employing participants. Additional fees for services and/or materials may be charged to program participants or the enterprise employing participants. In addition, Participants are eligible for a maximum of eight (8) short courses in the same program funding period.

Course fee schedule:

Course code or title	Full cost of course	CSQ contribution	Participant/enterprise pays
BSBSMB401 Establish legal and risk requirements of small business	\$460.00	\$360.00	\$100.00
CPCCWHS1001 Prepare to work safely in the construction industry	\$90.00	\$70.00	\$30.00
CPCBC4047A Quality assure fire-rated lining systems	\$600.00	\$300.00	\$300.00
CPCPWT4022A Commission and maintain backflow prevention devices	\$750.00	\$150.00	\$600.00
Plumbing and drainage course	\$3194.00	\$2010.00	\$1184.00
Drainage course	\$2194.00	\$1260.00	\$934.00

Student Declaration and Consent

- I declare that the information I have provided to the best of my knowledge is true and correct.
- I consent to the collection, use and disclosure of my personal information with Construction Skills Queensland
- I have been advised of the full cost of the course including CSQ funding contributions to reduce the cost of training
- I authorise Staysafe Industry training to contact my employer to verify my employment status
- I authorize Staysafe Industry Training to use my full name and DOB to access DETCONNECT to determine whether I have previously completed any of the units of competency I have ticked at the beginning of this form.

STUDENT NAME	STUDENT SIGNATURE:
PARENT/GUARDIAN NAME	PARENT/GUARDIAN SIGNATURE (or electronic acknowledgement)
<i>*Parental/guardian consent is required for all students under the age of 18.</i>	
DATE:	